

**SUMNER COUNTY CHANCERY COURT
CLERK & MASTER'S OFFICE
155 EAST MAIN STREET, ROOM 3600
GALLATIN, TN 37066
615-452-4282**

CLAIM FORM INSTRUCTIONS:

1. All claims must be filed in triplicate **including** any additional supporting documentation. **(ONE MUST BE AN ORIGINAL)** A Court Claim Form is available from our website, but it is not required to be utilized for the filing of any claim.
2. There is an eleven dollar (\$11.00) filing fee. Acceptable forms of payment are cash, business check, cashiers' check or money order (payable to the Sumner County Clerk and Master).
3. The claim can be signed in front of a Notary **OR** in lieu of perjury.
4. If you require a stamp filed copy to retain for your records, an additional copy of the claim, as well as a self-addressed stamped envelope, must be provided.

