

**SUMNER COUNTY CHANCERY COURT  
CLERK & MASTER'S OFFICE  
155 EAST MAIN STREET, ROOM 3600  
GALLATIN, TN 37066**

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**615-452-4282**

Guardianship Instructions:

Filing Fee is \$269.50. No personal checks. Cash, Cashier's Checks, Money Orders, or Business Checks are accepted by the Court. Credit/Debit Cards are also accepted, however, a 3% fee is assessed when using a card (Sumner County Government does not benefit from this fee).

Birth Certificates are required for each child (a copy is sufficient).

Fiduciary Oath must be signed and filed with the petition.

A two week notice of the hearing must be given to the Natural Mother and Father. Parent's addresses are required to be listed on the Petition.

Children 12 years or older must appear for the hearing (By Zoom).

Email addresses must be listed for all parties for the zoom hearing.