

OFFICE OF THE CLERK AND MASTER FOR SUMNER COUNTY
As of 1/1/2026

METHOD OF PAYMENTS ACCEPTED IN THE CLERK’S OFFICE ARE CASH, ATTORNEY’S CHECKS, CASHIER’S CHECK, BUSINESS CHECK, MONEY ORDER or CREDIT/DEBIT CARDS (A FEE OF \$3.00 OR 3% (whichever is greater) WILL BE ASSESSED FOR EACH CREDIT/DEBIT CARD TRANSACTION). * WE WILL NOT ACCEPT PERSONAL CHECKS *

LITIGATION TAX on filing new complaints/cases 109.50

SUMMONS (Civil/Domestic) including Alias and Pluries, etc.

Service through any Sheriff’s Office in Tennessee 52.00
Service through Secretary of State 20.00
Service through Commissioner of Insurance 15.00
Service by Publication through:
Gallatin Newspaper, Portland Sun, Hendersonville Standard,
The Connection..... 120.00

ATTACHMENTS/ WRITS OF ATTACHMENT / MENTAL HEALTH CASES

Service through any Sheriff’s Office in Tennessee..... 52.00

ALL SUBPOENAS

To issue a Subpoena 10.00
Service through any Sheriff’s Office in Tennessee 52.00
Service through Secretary of State 20.00
Service through Commissioner of Insurance 15.00

CATEGORY 1 LAWSUIT

Contracts; Injunctions; Torts; Personal Injury; Property damage; Malpractice; Health care liability; Wrongful Death; Employment and other Discrimination; **Will Contest; In Solemn form Probate**; Civil Rights Suit; Tax Disputes; Special Remedies; Property Disputes and cases not otherwise specified..... (\$275.00 Clerk’s fee)
..... (Litigation taxes included) 384.50

CATEGORY 2 LAWSUIT

APPEALS TO Circuit or Chancery FROM General Sessions; Probate; City Courts or Administrative agencies; Transfers from Foreign Jurisdictions or **Enforcement of Foreign Judgment**; Writs of Mandamus; Quo Warranto or Writ of Certiorari; Condemnation/Inverse Condemnation
.....(\$200.00 Clerk’s fee)....(Litigation taxes included)..... 309.50

CATEGORY 2.1 LAWSUIT

Restoration of Citizenship and Delayed or Corrected Birth Certificates
.... (\$150.00 Clerk’s Fee).....(Litigation taxes included)..... 259.50

DIVORCES

Divorce with Children .. (\$250.00 Clerk’s Fee).... (Litigation taxes included)..... 359.50

Divorce **without** Children ... (\$175.00 Clerk’s Fee).... (Litigation taxes included)..... 284.50

CATEGORY 3 LAWSUIT

Legitimation; Paternity; Name Change, Minor Settlements, Emergency Custody; Request for Removal from Custody; **Contempt; Modification of Parenting Plan**; and Other Domestic Relations judicial Proceedings not otherwise designated...(\$100.00 Clerk’s Fee)..(Litigation taxes included)..... 209.50

ADOPTION(\$100.00 Clerk’s Fee)..(Litigation taxes of \$85.75 included)..... 185.75
If a new birth certificate is requested and if the child was born in Tennessee... add 30.00

CATEGORY 4 LAWSUIT

Child Support Enforcement or Modifications (including Interstate Support Actions)(\$75.00 Clerk’s Fee)
.....(Litigation taxes included)..... 184.50

CHILD SUPPORT ENFORCEMENT / MODIFICATIONS

.....(including Interstate Support cases)..... 75.00

DELINQUENT PROPERTY TAX

With no process per parcel.....	44.00
Service by Certified/Restricted Mail add required fee.....	Varies
Filing and Docketing request for Redemption of a parcel of property or to claim excess sale proceeds in a delinquent property tax judicial proceeding (Per request, to be paid by requesting party at time of filing).....	75.00
Receiving funds and paying out proceeds	40.00

ENTRY OF ORDER DIRECING CLERK TO SELL PROPERTY IN A DELINQUENT PROPERTY TAX JUDICIAL PROCEEDING (PER PARCEL)..... 100.00

PROBATE

Affidavit for Small Estate	(\$275.00 Clerk’s Fees)..(Litigation taxes included).....	384.50
Appointing Administrator Ad Litem	(\$275.00 Clerk’s Fees)..(Litigation taxes included).....	384.50
In Solemn Form Probate Administration	(\$275.00 Clerk’s Fees)..(Litigation taxes included).....	384.50
Petition for Intestate Administration	(\$275.00 Clerk’s Fees)..(Litigation taxes included).....	384.50
Petition for Muniment of title.	(\$275.00 Clerk’s Fees)...(Litigation taxes included).....	384.50
Petition for Testate Estate	(\$275.00 Clerk’s Fees)...(Litigation taxes included).....	384.50
For Trusts.....	(\$275.00 Clerk’s Fees)...(Litigation taxes included).....	384.50
with Publication through Hendersonville Standard	\$55.00 added	439.50
with Publication through Gallatin Newspaper	\$55.00 added	439.50
with Publication through Portland Sun	\$55.00 added	439.50
with Publication through The Connection	\$55.00 added	439.50

ALL PETITIONS/MOTIONS (other than initial petition) 25.00
(Does not include Petitions to Close)

CROSS-COMPLAINTS / COUNTER-COMPLAINTS /THIRD PARTY COMPLAINTS
Cross/Counter/Third party Complaints with no process.(**PROBATE ONLY**)..... **275.00**

GUARDIANSHIP/CONSERVATORSHIP
Standard filing fee which includes costs for filing letters of guardianship/conservatorship-issuing initial process, cost bond, entering order, and services for the final accounting and order.... ..(\$275.00 Clerk’s Fees)...
.....(Litigation taxes included)..... **384.50**

REQUEST IN PROBATE ESTATE TO SELL REAL PROPERTY; YEAR’S SUPPORT, EXEMPT PROPERTY, OR HOMESTEAD; INSOLVENCY; OR INTERPRETATION
..... **\$200.00**

ANNUAL ACCOUNTING 75.00

MISCELLANEOUS FEES

Claim against Estate	50.00
Exceptions to claim	100.00
For entering any order on an existing case other than closing order not otherwise provided for.....	20.00
For issuing ALL summons, subpoenas, citations, writs, and Notices of return of claim, to file inventory, or to commissioner, etc.)	10.00
If served through any Sheriff’s Office in Tennessee add	52.00
If served through Secretary of State add	20.00
For Re-opening Estates (Petition & Order)	75.00

OTHER DOCUMENTS FILED (Probate only).. (Example: Answer, affidavit, exhibit, Etc.).. 7.00

CROSS-COMPLAINTS / COUNTER-COMPLAINTS /THIRD PARTY COMPLAINTS

Cross/Counter/Third party Complaints with no process	(Varies depending on type of case)
Category 1	275.00
Category 2	200.00
Category 2.1	150.00
Category 3	100.00
Category 4	75.00
Divorce with children	250.00
Divorce without children	175.00

FAX FILING 5.00 per pleading + 1.00 per page
(Including cover sheet)

MOTION TO SET INSTALLMENT PAYMENTS 25.00

POST JUDGMENT ORDERS & PLEAS 25.00
(Includes Qualified Domestic Relation Orders)

CONDUCTING COMPUTER SEARCHES 7.00

EXECUTION/GARNISHMENTS/LEVY & ATTACHMENTS OF PROPERTY
Clerk’s fee **25.00**
w/Service through all TN Sheriff’s Offices for wages **add..... 42.00**
w/Service through all TN Sheriff’s Offices for personal property and Bank Levy **add.... 52.00**

RECEIVING FUNDS PAID INTO COURT (All cases) (TCA 8-21-401(i)(6)) 40.00
(Collected from funds received)

**RECEIVING AND PAYING OUT FUNDS PAID INTO COURT REGISTRY
PURSUANT TO AN INSTALLMENT PAY PLAN (TCA 8-21-401(i)(1)) 25.00**

CONTINUANCES (collected at conclusion of case)..... 10.00

COPIES 50¢ per page
CERTIFIED COPIES 5.00 + 50¢ per page
AUTHENTICATED COPIES 10.00 + 50¢ per page

APPEALS (All cases) 300.00
(Notice of Appeals are first filed with the Court of Appeals. Then, when the court receives notice from Court of Appeals this fee will be assessed and billed)

PREPARING AND CAUSING PUBLIC NOTICE TO BE PUBLISHED 25.00