

OFFICE OF THE CLERK AND MASTER FOR SUMNER COUNTY
As of 1/1/2026

METHOD OF PAYMENTS ACCEPTED IN THE CLERK'S OFFICE ARE CASH, ATTORNEY'S CHECKS, CASHIER'S CHECK, BUSINESS CHECK, MONEY ORDER or CREDIT/DEBIT CARDS (A FEE OF \$3.00 OR 3% (whichever is greater) WILL BE ASSESSED FOR EACH CREDIT/DEBIT CARD TRANSACTION). * WE WILL NOT ACCEPT PERSONAL CHECKS *

LITIGATION TAX on filing new complaints/cases	109.50
SUMMONS (Civil/Domestic) including Alias and Pluries, etc.	
Service through any Sheriff's Office in Tennessee	52.00
Service through Secretary of State	20.00
Service through Commissioner of Insurance	15.00
Service by Publication through:	
Gallatin Newspaper, Portland Sun, Hendersonville Standard,	
The Connection.....	120.00
ATTACHMENTS/ WRITS OF ATTACHMENT / MENTAL HEALTH CASES	
Service through any Sheriff's Office in Tennessee.....	52.00
ALL SUBPOENAS	
To issue a Subpoena	10.00
Service through any Sheriff's Office in Tennessee	52.00
Service through Secretary of State	20.00
Service through Commissioner of Insurance	15.00
CATEGORY 1 LAWSUIT	
Contracts; Injunctions; Torts; Personal Injury; Property damage; Malpractice; Health care liability; Wrongful Death; Employment and other Discrimination; Will Contest; In Solemn form Probate ; Civil Rights Suit; Tax Disputes; Special Remedies; Property Disputes and cases not otherwise specified..... (\$275.00 Clerk's fee)	
..... (Litigation taxes included)	384.50
CATEGORY 2 LAWSUIT	
APPEALS TO Circuit or Chancery FROM General Sessions; Probate; City Courts or Administrative agencies; Transfers from Foreign Jurisdictions or Enforcement of Foreign Judgment ; Writs of Mandamus; Quo Warranto or Writ of Certiorari; Condemnation/Inverse Condemnation	
.....(\$200.00 Clerk's fee)....(Litigation taxes included).....	309.50
CATEGORY 2.1 LAWSUIT	
Restoration of Citizenship and Delayed or Corrected Birth Certificates	
.... (\$150.00 Clerk's Fee).....(Litigation taxes included).....	259.50
DIVORCES	
Divorce with Children .. (\$250.00 Clerk's Fee).... (Litigation taxes included).....	359.50
Divorce without Children ... (\$175.00 Clerk's Fee).... (Litigation taxes included).....	284.50
CATEGORY 3 LAWSUIT	
Legitimation; Paternity; Name Change, Minor Settlements, Emergency Custody; Request for Removal from Custody; and Other Domestic Relations judicial	
Proceedings not otherwise designated...(\$100.00 Clerk's Fee)..(Litigation taxes included).....	209.50
Contempt; Modification of Parenting Plan	100.00
ADOPTION	(\$100.00 Clerk's Fee)..(Litigation taxes of <u>\$85.75</u> included)..... 185.75
If a new birth certificate is requested and if the child was born in Tennessee... add	30.00
CATEGORY 4 LAWSUIT	
Child Support Enforcement or Modifications (including Interstate Support Actions)(\$75.00 Clerk's Fee)	
.....(Litigation taxes included).....	184.50
CHILD SUPPORT ENFORCEMENT / MODIFICATIONS	
.....(including Interstate Support cases).....	75.00

DELINQUENT PROPERTY TAX

With no process per parcel..... **44.00**
Service by Certified/Restricted Mail add required fee..... **Varies**

Filing and Docketing request for Redemption of a parcel of property or to claim excess sale proceeds in a delinquent property tax judicial proceeding (Per request, to be paid by requesting party at time of filing)..... **75.00**

Receiving funds and paying out proceeds **40.00**

ENTRY OF ORDER DIRECING CLERK TO SELL PROPERTY IN A DELINQUENT PROPERTY TAX JUDICIAL PROCEEDING (PER PARCEL)..... 100.00

PROBATE

Affidavit for Small Estate(\$275.00 Clerk’s Fees)..(Litigation taxes included)..... **384.50**
Appointing Administrator Ad Litem(\$275.00 Clerk’s Fees)..(Litigation taxes included)..... **384.50**
In Solemn Form Probate Administration .(\$275.00 Clerk’s Fees)..(Litigation taxes included)..... **384.50**
Petition for Intestate Administration(\$275.00 Clerk’s Fees)..(Litigation taxes included)..... **384.50**
Petition for Muniment of title.(\$275.00 Clerk’s Fees)...(Litigation taxes included)..... **384.50**
Petition for Testate Estate(\$275.00 Clerk’s Fees)...(Litigation taxes included)..... **384.50**

For Trusts.....(\$275.00 Clerk’s Fees)...(Litigation taxes included)..... **384.50**

with Publication through Hendersonville Standard \$55.00 added **439.50**
with Publication through Gallatin Newspaper \$55.00 added **439.50**
with Publication through Portland Sun \$55.00 added **439.50**
with Publication through The Connection \$55.00 added **439.50**

ALL PETITIONS/MOTIONS (other than initial petition) 25.00
(Does not include Petitions to Close)

CROSS-COMPLAINTS / COUNTER-COMPLAINTS /THIRD PARTY COMPLAINTS
Cross/Counter/Third party Complaints with no process.(**PROBATE ONLY**)..... **275.00**

GUARDIANSHIP/CONSERVATORSHIP

Standard filing fee which includes costs for filing letters of guardianship/conservatorship-issuing initial process, cost bond, entering order, and services for the final accounting and order....(\$275.00 Clerk’s Fees)...
.....(Litigation taxes included)..... **384.50**

REQUEST IN PROBATE ESTATE TO SELL REAL PROPERTY; YEAR’S SUPPORT, EXEMPT PROPERTY, OR HOMESTEAD; INSOLVENCY; OR INTERPRETATION
..... **\$200.00**

ANNUAL ACCOUNTING 75.00

MISCELLANEOUS FEES

Claim against Estate **50.00**

Exceptions to claim **100.00**

For entering any order on an existing case other than closing order not otherwise provided for..... **20.00**

For issuing ALL summons, subpoenas, citations, writs, and Notices of return of claim, to file inventory, or to commissioner, etc.) **10.00**

If served through any Sheriff’s Office in Tennessee **add..... 52.00**

If served through Secretary of State **add..... 20.00**

For Re-opening Estates (Petition & Order) **75.00**

OTHER DOCUMENTS FILED (Probate only).. (Example: Answer, affidavit, exhibit, Etc.).. 7.00

CROSS-COMPLAINTS / COUNTER-COMPLAINTS /THIRD PARTY COMPLAINTS

Cross/Counter/Third party Complaints with no process (Varies depending on type of case)

Category 1	275.00
Category 2	200.00
Category 2.1	150.00
Category 3	100.00
Category 4	75.00
Divorce with children	250.00
Divorce without children	175.00

FAX FILING **5.00 per pleading + 1.00 per page**
(Including cover sheet)

MOTION TO SET INSTALLMENT PAYMENTS **25.00**

POST JUDGMENT ORDERS & PLEAS **25.00**
(Includes Qualified Domestic Relation Orders)

CONDUCTING COMPUTER SEARCHES **7.00**

EXECUTION/GARNISHMENTS/LEVY & ATTACHMENTS OF PROPERTY

Clerk’s fee	25.00
w/Service through all TN Sheriff’s Offices for wages add	42.00
w/Service through all TN Sheriff’s Offices for personal property and Bank Levy add	52.00

RECEIVING FUNDS PAID INTO COURT (All cases) (TCA 8-21-401(i)(6)) **40.00**
(Collected from funds received)

**RECEIVING AND PAYING OUT FUNDS PAID INTO COURT REGISTRY
PURSUANT TO AN INSTALLMENT PAY PLAN** (TCA 8-21-401(i)(1)) **25.00**

CONTINUANCES (collected at conclusion of case)..... **10.00**

COPIES	50¢ per page
CERTIFIED COPIES	5.00 + 50¢ per page
AUTHENTICATED COPIES	10.00 + 50¢ per page

APPEALS (All cases) **300.00**
(Notice of Appeals are first filed with the Court of Appeals. Then, when the court receives notice from Court of Appeals this fee will be assessed and billed)

PREPARING AND CAUSING PUBLIC NOTICE TO BE PUBLISHED **25.00**