

## SUMNER COUNTY CHANCERY COURT

### **\*\* DOCUMENTS REQUIRED TO CLOSE AN ESTATE \*\***

1. Release(s) or proof of satisfaction for all claim(s) filed.
- \*2. Receipt(s) of beneficiaries or distributee statement from each beneficiary signed under oath or penalty of perjury.
- \*3. Notarized document from the executor/administrator stating that all claims have been satisfied, the estate has been properly administered, etc. This can be done by motion, petition, personal representative statement or affidavit of settlement.
- \*4. Release from TennCare if the decedent was over 55 years of age at the time of death.
5. Order to close. If you are e-filing through Tybera, leave off the Judge's signature line. Otherwise submit your order with a signature line.

**\*THE JUDGE DOES NOT REQUIRE A HEARING TO CLOSE AN ESTATE IN MOST CASES. ONCE ALL THE DOCUMENTS ARE FILED, WE WILL SUBMIT THE FILINGS TO THE JUDGE.**

**\*These forms may be found at [sumnerchancerycourt.com](http://sumnerchancerycourt.com). However, it is not a requirement to use our forms.**